

Sterling-Moorman House Foundation

Thursday, April 25, 2013 5:30 p.m.

Attending:

Patricia Chambers
Fred Pollard
Venus Bratsveen

Scott Wilbanks
Gail Pollard

Lowell Mock
Michelle Thompson

1. Call to Order: Patti called the meeting to order at 5:30 p.m.

2. Approval of Minutes: The minutes from the March 28, 2013 annual meeting were approved as distributed.

3. Treasurer's Report: The Treasurer's Report was postponed due to Bettye's absence.

4. Old Business: Mayfest – Saturday, May 11

Discussion was held on arrangements for a Sterling-Moorman House booth at Mayfest, with an emphasis on growing our membership base.

- Michelle will confirm that selling cotton candy is ok with the Mayfest organizers.
- Susan can provide a canopy for the booth; Lowell will pick up from her on Friday.
- The Pollards will bring the cotton candy machine and handle booth setup, starting at 12 noon.
- Lowell & Venus will assist the Pollards with booth setup.
- Michelle & Venus will take the 4 p.m. to closing shift. Susan will finalize the schedule and sent out by email next week.
- Decided to advertise pioneer stories on the hour to be told near the front porch of the house.
- Cotton candy will be \$2, or FREE with SMHF membership.
- A percentage of our sales are encouraged to be donated to Relay for Life.

5. Other Business: Miscellaneous

Susan reported that ArborPro is donating lawn care services at the Sterling-Moorman House at a value of approximately \$20 per week. Please let them know we appreciate their support!

Patricia shared a handout on keys to hosting a successful event from a non-profit organization support group.

Discussion was held on changing the regular meeting date of this group to the third Wednesday of each month. Agreed that it was preferred by those in attendance, but we will check with the remaining membership to be sure that is not a major conflict for anyone.

6. New Business: Conflict of Interest Policy

Susan reviewed the conflict of interest policy which is based on a model proposed by the IRS. The intent of the policy is to ensure that no officer or director of the Sterling-Moorman House Foundation may derive an inappropriate financial benefit from participation in the activities of the Foundation. Adoption of the policy signifies the rules which are in place to identify conflict of interest situations and govern the decisions of the Board.

Fred made a motion to adopt the Conflict of Interest policy as presented. Motion seconded by Scott, and carried unanimously.

Next Work Day at the House: Saturday, April 27 – Porch & front steps

Next Meeting: Thursday, ~~May 23~~ May 30, 5:30 p.m., Utility Building, 112 Anderson Road.

Meeting adjourned at 6:37 p.m.

Submitted by:
Susan Beeman
Secretary