

## **Sterling-Moorman House Foundation**

**Thursday, June 26, 2013 5:30 p.m.**

### **Attending:**

Venus Bratsveen  
Fred Pollard

Scott Wilbanks  
Gail Pollard

Michelle Thompson  
Susan Beeman

**1. Call to Order:** Venus called the meeting to order at 5:30 p.m.

**2. Approval of Minutes:** The minutes from the May 30, 2013 meeting were approved as distributed.

**3. Treasurer's Report:** No report; Venus will look into setting up electronic banking so that authorized officers may check balances in the absence of the Treasurer. Related: We need to set up a PayPal connection to enable us to accept donations & membership fees on the website.

### **4. Old Business: Porch Project Update**

Susan reported that the remaining porch boards have been acquired, and Lowell has planed them to match the originals. They can be installed at the next work day. Volunteers have also finished the front steps and handrails.

### **5. Old Business: Newsletter Report**

Venus and Michelle reported that they are working together on a newsletter that will go out to SMHF supporters in the next few days. They plan to put together a template that can be used in Word or Publisher which will allow easy conversion to .pdf format.

### **6. New Business: Cheney Jubilee Booth**

Venus is working out details for the silent auction for the 1920s bedroom furniture set. Lowell has offered to look at it to see how it might be spruced up for the silent auction. She will move the furniture into the house this week.

Scott commented that he visited a restored house in Dayton recently and picked up the name of a company which will replicate historic wallpaper, even down to the muslin-backed paper that was the original wall covering used in the Sterling-Moorman House.

Discussion followed on arrangements for the booth at Cheney Jubilee. Our booth space is reserved and will have access to electricity. The Jubilee committee has no problem with us selling cotton candy as a fundraiser. Susan & Lowell will handle booth setup. Fred & Gail will bring the cotton candy machine down following the Rodeo Parade. Gail, Susan & Michelle will coordinate to put together several raffle baskets: BBQ items, teas & teapot, and baked goods. Members of the Historic Preservation Commission will also be helping at the booth; Susan will work out a schedule for volunteers.

#### **7. New Business: Website Update**

Gail's daughter, Marianne, is available to help with updates to the SMH website & Facebook page. Gail will get in touch with Heather regarding access.

**Next Meeting:** Wednesday, July 31, 5:30 p.m., Utility Building, 112 Anderson Road.

**Meeting adjourned** at 6:24 p.m.

**Submitted by:**  
Susan Beeman  
Secretary